

**MINUTES  
MEETING OF THE SAN ANTONIO WATER SYSTEM  
CAPITAL IMPROVEMENTS ADVISORY COMMITTEE**

**Wednesday, February 13, 2019**

**9:00 A.M.**

**SAN ANTONIO WATER SYSTEM  
CUSTOMER CENTER**

**CONFERENCE ROOM #145**

**1. Meeting called to order**

The regular meeting of the Capital Improvements Advisory Committee (CIAC) was called to order at 9:05 A.M. on Wednesday, February 13, 2019 by Mike Hogan, Vice Chairman, Capital Improvements Advisory Committee.

**Committee Members Present:**

Arlene B. Fisher, District 1  
Susan Wright, District 2  
Debra Guerrero, District 3  
Michael Cude, District 4  
Michael Hogan, District 6  
Brian Hughes, District 7  
Amy Hardberger, District 8  
Michael Moore, District 9  
Stephen Colley, Mayor/ETJ

**Committee Members Not Present:**

Vacant, District 5  
Dan Kossel, District 10

**SAWS Staff Members Present:**

Mike Frisbie, Senior Vice President & Chief Operating Officer  
Doug Evanson, Senior Vice President & Chief Financial Officer  
Mary Bailey, Vice President, Customer Experience & Strategy  
Andrea Beymer, Vice President, Engineering & Construction  
Nancy Belinsky, Vice President, General Counsel  
Gavino Ramos, Vice President, Communications & External Relations  
Stacey Isenberg, Chief of Internal Audit  
Keith Martin, Corporate Counsel  
Tracey Lehmann, Director, Development  
Cecilia Velasquez, Director, Accounting / Controller

Darren Thompson, Director, Water Resources  
Eric Cloudt, Director, Continuous Improvement & Innovation  
Bob Johnson, Manager, Engineering  
Lou Lendman, Manager, Budget  
Mark Schnur, Senior Resource Analyst  
Rene Gonzalez, Planner III  
Ben Benzaquen, Senior Financial Analyst  
Jackie Kneupper, Planner III  
Patrick Middleton, Planner II

**Other Representatives Present:**

Pam Monroe, COSA  
Jeff Pullin, COSA  
Morris Harris, COSA  
Joey Guerra, Integrated Realty  
Sam Aveidi, Integrated Realty  
Allison Shea, COSA  
Danielle Salvador, KFW Engineers  
Brendan Gibbons, Rivard Report  
Louis Rowe, Jacobs

**2. Citizens to be heard**

There were no citizens to be heard.

**3. Approval of the minutes of the CIAC regular meeting of February 6, 2019**

The CIAC approved the minutes of the regular meeting of February 6, 2019.

**4. Deliberation, consideration of findings and recommendations by the CIAC on the LUAP, CIP and SAWS Maximum Impact fee.**

Mr. Hogan, Vice Chairman, began the meeting by asking the CIAC if there was any content in the 2019 Draft Findings Report they would like to be removed. There were no requests to remove content by the CIAC. Mr. Hogan opened conversations for additions to the 2019 Draft Findings Report. Ms. Wright, on behalf of Ms. Hardberger, requested that a more thorough description be provided in the LUAP section regarding the depth of study of the population projections. Ms. Hardberger agreed to have a statement added to Section 2., Factual Basis, regarding the LUAP population projections.

Ms. Guerrero requested content be edited in Section 10., Impact Fee Waiver Program, to include the comments from the Mayor's Affordable Housing Taskforce regarding the recommendation of waiving impact fees for affordable housing units.

Mr. Hogan requested that the charts in the appendices be edited to change the color which designates SAWS to be more readable.

Ms. Hardberger provided the language, "in contrast to previous impact fee calculation cycles, the committee did not consider alternate LUAP projections" to add to Section 2., Factual Basis.

Mr. Cude requested that the sections reference any relevant appendices. Mr. Cude requested that the word "many" be removed from Section 2., Factual Basis, Item f.

There were no objections from the CIAC to the previously described edits. SAWS staff will make the necessary changes to the document.

**Findings of the CIAC:**

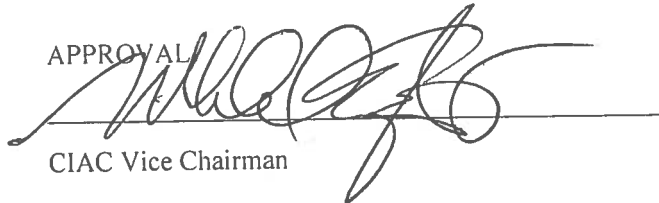
1. Mr. Hogan requested a motion be made to adopt the Draft Findings Report pending the updates made during today's meeting. Mr. Moore motioned for approval. Ms. Wright seconded. The motion passed unanimously with one member absent (D10) and one position vacant (D5).

All presentation materials can be found on the SAWS CIAC webpage: [www.saws.org/CIAC](http://www.saws.org/CIAC)

**5. Adjournment**

The meeting was adjourned at 9:50 A.M.

APPROVAL



\_\_\_\_\_

CIAC Vice Chairman