

MINUTES
MEETING OF THE SAN ANTONIO WATER SYSTEM
CAPITAL IMPROVEMENTS ADVISORY COMMITTEE
Thursday, June 27, 2013
9:00 A.M.

SAN ANTONIO WATER SYSTEM
ADMINISTRATION BUILDING
EXECUTIVE CONFERENCE ROOM

1. Meeting called to order.

The regular meeting of the Capital Improvements Advisory Committee (CIAC) was called to order at 9:07 a.m. on Thursday, June 27, 2013 by Dan Kossl, Chairman, Capital Improvements Advisory Committee.

Committee Members Present:

Arlene Fisher, District 1
Susan Wright, District 2
Norm Dugas, District 3
Michael Cude, District 4
Keith Pyron, District 9
Dan Kossl, District 10
Amy Hardberger, Mayor/ETJ

Committee Members Not Present:

Michael Martinez, District 5
Michael Hogan, District 6
Robert Hahn, District 7
Mark Johnson, District 8

SAWS Staff Members Present:

Sam Mills, Director, Engineering
Dwayne Rathburn, Manager, Engineering
Keith Martin, Corporate Counsel
Rene Gonzalez, Planner II
Mark Schnur, Planner IV
Louis Lendman, Sr. Financial Analyst
Felipe Martinez, Planner II
Carlos Mendoza, Sr. Financial Analyst

Other Representatives Present:

Jeff Pullin, City of San Antonio
Pam Monroe, City of San Antonio

Morris Harris, City of San Antonio
Alfred Chang, City of San Antonio
Marisela Vasquez, City of San Antonio
Wayne Tschirhart, San Antonio River Authority
Lori Carter, Red Oak/Arcadis

2. Citizens To Be Heard

There were no citizens to be heard.

3. Approval of the minutes of the CIAC regular meeting of May 23, 2013.

The committee approved the minutes from the May 23, 2013 meeting.

4. Briefing and deliberation on the 2014 – 2023 Land Use Assumptions Plan.

Mr. Kossl called the meeting to order at 9:10 a.m. Mr. Mills greeted the committee and announced that Mr. Schnur would present the Land Use Assumptions Plan.

Mr. Schnur presented the Land Use Assumptions Plan, and briefly discussed the land use distribution table. The area included in the water and sewer service areas were changed due to the addition of Bexar Met and the changes to the CCN boundaries in northwest Bexar County. The committee asked why the CCN areas in the northwestern part of the county were dropped, and Mr. Mills replied that it was an environmentally sensitive area and SAWS had no requests for service in that area.

Mr. Schnur reviewed the EDU changes by service areas, and then discussed the EDU projections by impact fee category, comparing the 2011 update to the 2014 projections. He introduced Lori Carter, with Red Oak/Arcadis, SAWS' consultant for the impact fee update. SAWS tasked the consultant to validate the assumptions and processes for the LUAP. SAWS also arranged a meeting between SAWS former demographer, Lance Freeman, and Ms. Carter. She reviewed the process and the data sources used, and walked the committee through the validation steps in detail. She explained that the results of her analysis matched that originally conducted by Mr. Freeman, as evidenced by the population and EDU numbers matching.

Committee members questioned the growth rate used and why it was different from the rate used by the City of San Antonio. The city used a linear rate of 1.8% with no other considerations. Committee members expressed concern that the percent growth rate seemed too low. Mr. Martin reminded members that impact fees and the LUAP must be updated at least every 5 years and if necessary more frequently.

Committee discussed how previous projections had been very accurate and the process used this time was the same as before. The projections can be off for a particular year but the longer term average is very accurate.

Ms. Wright asked for a comparison of the population projected in 2011 for that update to the actual 2011 population from the 2010 census, and asked if the minutes could be sent out to members soon after the meetings and if a notice of the next meeting could be sent to all members shortly after this meeting.

The committee set the next meeting for July 25, 2013.

5. Adjournment

The meeting was adjourned at 10:42 a.m.

APPROVAL:

CIAC Chairman