



**AGENDA
BOARD OF TRUSTEES
AUDIT COMMITTEE MEETING**

SAWS Headquarters, 2800 U.S. Hwy 281 North, San Antonio, TX 78212
Administrative Offices Building, Executive Conference Room (Room #695)
March 29, 2023, 9:00 a.m.

The following meeting procedures are necessary due to the COVID-19 emergency and to protect the health of the public, SAWS' staff and Board of Trustees to the best of our ability.

NOTICE TO THE PUBLIC. This meeting will be held in person in the Administrative Offices Building, Executive Conference Room (Room #695) at SAWS' Headquarters. This meeting will be open to the public. A quorum of the Audit Committee will be present and the public comment portion of the meeting will take place in person. A Trustee may participate remotely by videoconference and their attendance will be counted so long as the video feed is connected. SAWS will require that the public follow certain social distancing practices at the meeting, including, those related to the wearing of masks and spacing of attendees.

1. **MEETING CALLED TO ORDER**
2. **Public Comment**
3. **Briefing and deliberation regarding SAWS Annual Comprehensive Financial Report for the year ended December 31, 2022**
4. **Briefing and deliberation regarding Baker Tilly's audit of the SAWS financial statements for the year ended December 31, 2022**
5. **Briefing and deliberation regarding the Quarterly Investment Portfolio Report**
6. **Briefing and deliberation regarding the Annual Report on the Ethics Hotline**
7. **Briefing and deliberation on the Identity Theft Prevention Program Annual Report**
8. **Briefing and deliberation regarding Annual Review of Audit Committee and Internal Audit Charters**
9. **Briefing and deliberation regarding:**
 - A. Status Report of Annual Internal Audit Plan
 - B. Internal Audit Final Reports and Memorandums:
 - Aquifer Protection Program (Underground Storage Tanks)
 - Utility Locates
 - C. Quarterly Follow-Up Report on Internal Audit Recommendations
 - D. Internal Audit Quality Assurance and Improvement Program
10. **Briefing and deliberation regarding Utility Service Agreements Audit**
11. **EXECUTIVE SESSION.** At any time during the meeting the San Antonio Water System Board of Trustees Audit Committee may hold an Executive Session pursuant to Chapter 551.071 of the Texas Government Code to consult with its attorneys regarding any of the items being considered during the meeting and the following:
 - A. Legal matters related to the Annual Report on the Ethics Hotline

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AUDIT COMMITTEE MEETING

March 29, 2023

12. ADJOURNMENT

SAN ANTONIO WATER SYSTEM HANDICAPPED ACCESSIBILITY STATEMENT

The San Antonio Water System Buildings and meeting rooms are accessible to individuals with disabilities. Accessible visitor parking spaces as well as the accessible entrance and ramp are located at the west side main entrance of the SAWS Administrative Offices Building, Tower I, 2800 U.S. Highway 281 North. Individuals with disabilities in need of auxiliary aids and services, including Deaf interpreters, must request such aids and services forty-eight (48) hours prior to the meeting. For assistance, contact the Board Administrator at 210-233-3690 or 711 (Texas Relay Service for the Deaf).

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