

**San Antonio Water System Infrastructure Planning
Application for Subdivision Plat Review**

Applicant / Developer / Owner

Plat I.D. # _____

Name Contact Person

Address Phone / Fax Number

Applicant's Engineer

Name Contact Person

Address Phone / Fax Number

Proposed Subdivision Name

<u>Type of Development</u>	<u>Total Acreage</u>	<u>Total Number of Lots</u>	<u>Total Estimated Daily Average Sewer Flows / EDU's</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Is the property within the San Antonio City Limits? _____ YES [] NO []

Is the property within the Upper / Lower wastewater service area of SAWS? _____ YES [] NO []

Does the property have an active water well in use? _____ YES [] NO []

Is the property within the Edwards Recharge Zone? _____ YES [] NO []

Is this property served by a water purveyor other than SAWS? _____ YES [] NO []
If yes, see number 6 below.

Is property served by a septic system that requires approval from Bexar County Public Works? _____ YES [] NO []
If yes, see number 7 below.

Is the property going to be served by a sewer system other than SAWS? _____ YES [] NO []
If yes, see number 8 below.

Has this property been issued any of the following items? _____ YES [] NO []
[] Water Commitment [] Sewer Contract/Assignment [] Utility Service Agreement

If yes, please attach a copy. **NOTE:** If not submitted with plat package, it will be returned as incomplete.

Does the property require a sewer main extension? _____ YES [] NO []
If yes, see number 12 to 14 below.

Does the property require a water main extension? _____ YES [] NO []
If yes, see number 12 to 14 below.

Is the Developer/Owner requesting that impact fees be deferred for this subdivision plat? (Impact fee note on plat) _____ YES [] NO []

Submittal Requirements: **NOTE:** City of San Antonio Completeness Review Form is required with all submittals

Amending Plat Requirements:

- _____ Application for Subdivision Plat Review
- _____ City of San Antonio Completeness Review Form
- _____ (2) sets of plats [] Amending: (see sec. 35-441 in Unified Development Codes Book)
[] Vacating: (see sec. 35-439 in Unified Development Codes Book)

Vacating Declaration Requirements:

- _____ Vacating Declaration Documents

Project is a [] Minor [] Major [] Development Plat **Note: No preliminary plats will be accepted.**

Minor / Major Plat Requirements:

- _____ SAWS Application for Subdivision Plat Review
- _____ City of San Antonio Completeness Review Form
- _____ 5 sets of Plats
- _____ Well Letter (Sealed and Signed)
- _____ SAWS AQPP site specific category determination and applicable TCEQ approvals.
- _____ Water Purveyor Letter: (Water commitment, USA and/or approval letter from purveyor other than SAWS)
- _____ Septic Letter: (Bexar County approval for plat using septic systems)
- _____ Local Sewer Authority Letter: (Project outside SAWS jurisdiction CCMA, SARA, etc.)
- _____ No Flow Letter: A: (Proposed main tying into another proposed main) B: (Proposed platted property being whole or partial acreage is for the sole purpose of creating a parking lot, pavilion etc. that will not generate any additional sewer flows)
- _____ Private Sewer System: If the project will be served by a private sewer treatment plant, a letter stating that the sewer system will be owned and operated by the property owner(s), as per TNRCC licensing, is required in the plat review package.
- _____ EDU Calculations: **NOTE:** (EDU calculation sheet must be submitted with all plat applications)
- _____ Construction Plans, Utility Layout and Cost Estimates: (For properties requiring a sewer and/or water main extension.)
- _____ Individual Master Plan: (For water/sewer are required showing all mains for all units in development.)
- _____ One Copy of Plat on CD with utility plans on separate layers in DWG or DGN format projected in Lambert Conformal NAD83, So. Central Texas, (Feet)
- _____ Information Bulletin 187-Residential Fire Flow Requirements and Procedures-(Signed by the Developer & signed & sealed by the Engineer)

Remarks / Additional Information: _____

This application must be submitted, in its original form and size, with an original signature. The Infrastructure Planning EDU Calculation Sheet and this application must be included in the plat package at time of submittal to Development Engineering Division for review. All additional forms must also be completely filled out and signed. Any incomplete forms will be cause for rejection and plat submittal package will be returned as incomplete. The specification and procedures for subdivision plats are described in Article IV Subsection 35-400/35-500 of the City of San Antonio Unified Development Code (UDC). The requirements for plat size and comments are described in 35-B101 respectively.

If assistance is needed in completing this application, call the San Antonio Water System Development Engineering Division.

Applicant or Applicant's Agent Signature Date

Below this line for office use only

Received by Date