Submitting As Builts Through The Development Web Portal

Create a username and password by selecting **First Time User Register Now**.

Select General Construction Permit to take the user to the search function.

Search for GCP's by GCP job number or project name.

Click the link for the consulting engineer to respond to reviews.

Follow these steps to resubmit:

- Choose Files/Documents to Upload
- Select Attachment/Document Type
- Click Upload to bring the document into the portal
- User can see the as built reviewers comments in the SAWS Comments field
- Applicant must provide comments to the reviewer
- Click Submit to send response to the as built reviewer

Click the reviews link or tab to view a record of all the reviews associated with the as-builts.