



SAWS Web Portal Focus Group

Wednesday, September 27th, 2017

2:00 P.M.

Attendees:

Name	Company	Phone	Email
Brad Slott	Pape-Dawson	(210) 375-9000	bslott@pape-dawson.com
Taylor Dreiss	Pape-Dawson	(210) 375-9000	tdreiss@pape-dawson.com
Kara Heasley	Jones Carter	(210) 494-5511	kheasley@jonescarter.com
Ann Gallardo	Ella S.A. Contracting	(210) 688-9500	agallardo@ellasa.com
Ryan Montgomery	Cherokee	(210) 681-2981	rmontgomery@cherokeeutilities.com
Tim Pruski	Bella Vista Homes	(210) 496-2668	tpruski@bellavistahomes.com

Name	SAWS Department	Phone	Email
Sam Mills	Development Engineering	(210) 233-4289	sam.mills@saws.org
Tracey Lehmann	Development Engineering	(210) 233-3492	tracey.lehmann@saws.org
Brad Regnier	Development Engineering	(210) 233-2373	bradford.regnier@saws.org
Stephen Morales	USA	(210) 233-3857	stephen.morales@saws.org
Patrick Middleton	Development Engineering	(210) 233-3286	patrick.middleton@saws.org
Timothy Ybarra	Master Planning/USA	(210) 233-3062	timothy.ybarrajr@saws.org
Jacquelyn Heslip	ERSS	(210) 233-3838	jacquelyn.heslip@saws.org

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Meeting Notes

Tracey Lehmann, Engineering Manager, delivered a presentation with the intent of updating our focus group members on the status of the Development Web Portal, and gathering feedback on the design features. The presentation included what features SAWS staff were able to incorporate from the previous focus group, which phase of development these features would be delivered, and a general idea of the aesthetics of the portal. The detailed list of core features can be found in the Power Point presentation on the [Development Engineering web page](#).

During the discussion portion of the meeting, a few added features were suggested by focus group members that SAWS staff will take into consideration and attempt to incorporate.

- Ability to upload documents after the initial submittal of the permit
- Ability to add additional applicants after the initial submittal of the permit
- Ability to designate/edit the project phase name
- Link to Build SA on the Development Web Portal

After the close of the meeting, it was the consensus of the group to not meet again until a demo of the Development Web Portal is available for view. The next meeting is tentatively scheduled for December 13th 2017, pending progress on the portal.

Web Portal Timeline

- Next Meeting: December 13th, 2017 @ 2:00 PM. Date could potentially change pending progress of demo.
- Potential release 1st quarter of 2018