Leon Creek Water Recycling Center Perimeter Fence

Carl Daylong
Foreperson – Facilities Maintenance

Andrea C. Tena
Contract Administrator

Marisol Robles
SMWVB Program Manager

Mandatory Pre-Bid Meeting & Site Visit
September 5, 2019
Oral Statements

Oral statements or discussion during the pre-bid meeting today will not be binding, nor will it change or affect the terms or conditions within the Plans and Specifications of this Project. Changes, if any, will be addressed in writing only via an Addendum.
Agenda

General Information
Small, Minority, Women and Veteran-Owned Business (SMWVB Requirements)
Timeline
Addendum
Bid Packet Preparation
Project Requirements
Vendor Registration
Key Reminders
Technical Information
General Information

- This is a Mandatory pre-bid meeting and site visit. Prospective bidders are required to sign in if they intend to submit a bid for this project.
- This presentation and the sign-in sheet will be posted to the SAWS website.
- The construction estimate is $223,000.00.
- Construction services being procured through Invitation for Bid (low bid).
- Completion is scheduled for 60 calendar days.
SMWVB Program Aspirational SMWB Goal

<table>
<thead>
<tr>
<th>Industry</th>
<th>Aspirational SMWB Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction</td>
<td>20%</td>
</tr>
</tbody>
</table>

The aspirational SMWB goal is 20% of your total bid price.
Accepted SMWVB Certification Agency

South Central Texas Regional Certification Agency
(Includes the Texas Historically Underutilized Business “HUB” Program)

Minimum Qualifications for SMWVB recognition:
SBE-Certified (even MBEs and WBEs)

Local office or local equipment yard
Accepted SMWVB Certifications

- Small Business Enterprise (SBE)
- Minority Business Enterprise (MBE) (Includes AABE; ABE; HABE and NABE)
- Woman-owned Business Enterprise (WBE)
- Veteran-owned Business Enterprise (Tracked)
Good Faith Effort Plan (GFEP) FAQs

Q: Is the 20% SMWB goal mandatory?
A: No, but we ask prime contractors to do their best with good faith outreach efforts. If the goal is not met, proof of outreach efforts is required with the submittal.

Q: What if I am having trouble finding SMWB subcontractors?
A: Please email the SMWVB Program Manager with the scopes of work you are seeking. You will receive lists of local SMWVB-certified firms to contact.

Q: What if my business is SMWB-certified? Do I need to find SMWB subs?
A: If your firm is SMWVB-certified, you will most likely meet the goal. However, the GFEP is a required document, and a good faith outreach effort is still necessary.

Q: Do I need to include all my subcontractors in the GFEP or just those that qualify towards the SMWB goal?
A: All subcontractors need to be included in the GFEP, even those that may not count towards the SMWB goal.

Q: What if I have questions about the GFEP?
A: Please contact the SMWVB Program Manager at 210-233-3420, or at Marisol.Robles@saws.org. GFEP questions can be asked at any time before the submittal is due.
Post Award: Subcontractor Payment & Utilization Reporting (S.P.U.R.) System

1. Subcontractor & Supplier Payment Tracking
2. Subcontractor and Supplier Additions or Substitutions
3. LCP Tracker
4. Must be Current and Accurate before Retainage is released

https://saws.smwbe.com/
Leon Creek Water Recycling Center Perimeter Fence

IFB Schedule

Questions Due
September 5, 2019
2:00 PM (CT)

Answers Posted
September 9, 2019
10:00 AM (CT)

Bids Due
September 13, 2019
10:00 AM (CT)

Lowest Responsible Bidder Notified
September 2019

Board Award
October 2019
Addendum

- Questions deadline is September 5, 2019 by 2:00 PM (CT).
- Q&A’s will be posted on SAWS website on September 9, 2019 by 10:00 AM.
- Revised specifications, including a new bid proposal (line items as opposed to lump sum) will be posted via Addendum.
  - This document shall supersede the currently posted document and shall be used to prepare your responses.
- Check our website regularly for the addendum posting.
- It is possible to have multiple addendums during the time frame in addition to the scheduled final addendum.
Bid Packet Preparation

• Utilize the Bid Packet Checklist.
• Proof of insurance, company information packet, statement regarding ability to complete the project, baseline schedule, and W-9 also to be included by all Bidders.
• Record of performance on 3 similar projects to also be included; verify contact information.
• Utilize revised bid proposal provided via Addendum.
• Double check all mathematical calculations and verify all extensions.
• Addenda are acknowledged on the Bid Proposals.
Contract Requirements

Prevailing Wage Rate and Labor Standards – Section 2.10 of the General Conditions

• Certified payroll to be submitted on weekly basis
• Wage decisions are included within the specifications
• Contractors to utilize LCP Tracker
• Site visits are random and unannounced
• Interviews will be Conducted and will be private & confidential
• Payroll records are subject to review
• All apprenticeship programs will need to be approved by Department of Labor prior to starting
• Contractors are responsible for sub-contractor payroll
• Late payrolls delay contractor payments from SAWS
Contract Requirements

• Insurance requirements are found in Section 5.7 of the GCs.
  – Builder’s Risk coverage is waived
• Maintain insurance coverage during the construction of this Project
• Compliant prior to executing the contract.
• Will ask for insurance prior to Board award to expedite execution of the contract.
  – Any deficiencies must be corrected prior to Board award
Vendor Registration & Notification (VRN)

• Please register through SAWS Vendor Registration Program on the SAWS website at www.saws.org to ensure access to the latest information.

• To receive updates on specific projects, registered vendors must ‘Subscribe’ to the project by selecting the project, and clicking ‘Subscribe’ under the Notify Me box.
Key Reminders

• All questions should be sent in writing to the corresponding Contract Administrator by email or fax.
• Please identify the project by its associated solicitation number.
• Contractors should not contact the SAWS project engineer, the consultants for this project or any other SAWS staff up until Board award.
• Late bids will not be accepted and will be returned unopened.
• If mailing bids, ensure that sufficient time is allowed for the package to reach SAWS.
• If bids will be delivered in person to SAWS, Respondents should allow sufficient travel time, as well as time to check in at the guard station.
## Contact Information

<table>
<thead>
<tr>
<th>Contact Name</th>
<th>Title</th>
<th>Telephone Number</th>
<th>Email address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrea Tena</td>
<td>Contract Administrator</td>
<td>210-233-3849</td>
<td><a href="mailto:Andrea.Tena@saws.org">Andrea.Tena@saws.org</a></td>
</tr>
<tr>
<td>Marisol Robles</td>
<td>SMWVB Program Manager</td>
<td>210-233-3420</td>
<td><a href="mailto:Marisol.Robles@saws.org">Marisol.Robles@saws.org</a></td>
</tr>
</tbody>
</table>
Project Background

- Sealed bids are requested by the San Antonio Water System for the construction of approximately 3,950 linear feet chain link fence with 3-strand barbed wire, mow strip, drainage crossings and gates at Leon Creek Water Recycling Center located at 1104 Mauerman Rd., San Antonio, Texas 78224 for the Leon Creek Water Recycling Center Perimeter Fence Project.

- Contractor is to become familiar with the plans, specifications, and project site.
Project Location Map

Leon Creek Water Recycling Center located off of Pleasanton Rd.
Contract Requirements

Supplemental Conditions

• Contractor shall perform the Work with its own organization on at least 40% of the total original contract price.
• Liquidated damages will be assessed as follows for final completion extending beyond contract time of all Project Phases: $500 per day.
Technical Information

Carl Daylong
QUESTIONS?
Leon Creek Water Recycling Center Perimeter Fence

Carl Daylong
Foreperson – Facilities Maintenance

Andrea C. Tena
Contract Administrator

Marisol Robles
SMWVB Program Manager

Mandatory Pre-Bid Meeting & Site Visit
September 5, 2019