



SAWS Contractor / Plumber Insurance Registration

Contractor

Company Name _____
Address _____
City _____ State / Zip _____

Contact Information

Contact _____
Title _____
Cell Phone _____ Work Phone _____
Email _____

Insurance Information

Policy Type _____
Policy Number _____
Effective Date _____ Expiration _____
Type of Work Residential Commercial Both

By executing this document, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I understand that any material misrepresentation or omission from this application may be grounds for rejection of my application. I understand and agree that by executing this document, I attest to having valid insurance at the time of application and throughout the time of project construction. San Antonio Water System reserves the right to inactivate the above designee upon insurance policy expiration, extended trade deficiencies, or at the discretion of the Director of Development Engineering. It is the responsibility of the above designee to re-submit effective insurance coverage along with a registration form upon the expiration of an existing policy. In the event an insurance policy expires, no further permits will be issued to the above designee until the appropriate insurance information is resubmitted to SAWS.

X

Applicant Signature / Date



SAWS Contractor / Plumber Insurance Registration

SAWS STANDARD INSURANCE SPECIFICATIONS

For connections to water, reuse, and/or wastewater utility infrastructure.

1. Commencing on the date of this Contract, the CONTRACTOR shall, at his own expense, purchase, maintain and keep in force such insurance as will protect him and the San Antonio Water System (“SAWS”) and the City of San Antonio (“the City”) and their employees and agents from claims, which may arise out of or result from his operations under this Contract, whether such operations are by himself, by any subcontractor, supplier or by anyone directly or indirectly employed by any of them or by anyone for whose acts any of them may be liable, including, without limitation, the following:

- a. **Workers' Compensation** (WC) insurance that will protect the CONTRACTOR, SAWS and the City from claims under statutory Workers' Compensation laws, disability laws or such other employee benefit laws and that will fulfill the requirements of the jurisdiction in which the work is to be performed.

This insurance shall be endorsed to provide a Waiver of Subrogation in favor of SAWS and the City with respect to both this insurance coverage and the **Employers' Liability (EL)** insurance (as specified immediately below in section 1.b.).

- b. **Employers' Liability** (EL) insurance (Coverage B under standard Workers' Compensation policy) that will protect the CONTRACTOR, SAWS and the City for damages because of bodily injury, sickness, disease of vendor's employees apart from that imposed by Workers' Compensation laws.

The employers' liability insurance shall have minimum limits of liability of not less than:

\$ 1,000,000.00	Bodily Injury by Accident
1,000,000.00	Bodily Injury by Disease - Each Employee
1,000,000.00	Bodily Injury by Disease - Policy Limit

- c. Commercial General Liability (CGL) insurance that will protect the CONTRACTOR, SAWS, and the City from claims for damages because of bodily injury, personal injury, sickness, disease or death and insurance that will protect



SAWS Contractor / Plumber Insurance Registration

the CONTRACTOR, SAWS and the City from claims for damages to or destruction of tangible property of others, including loss of use thereof.

This line of insurance coverage shall:

- Cover independent contractors;
- « Not including any exclusions relating to blasting, explosion, collapse of buildings or damage to underground property where applicable;
- Afford coverage for Products Liability and/or Completed Operations and, Contractual Liability.

The minimum limits of liability for this coverage shall be:

\$1,000,000 00	Occurrence Limit
2,000,000.00	General Aggregate
1,000,000 00	Products/Completed Operations Aggregate
1,000,000.00	Personal and Advertising Injury
1,000,000.00	Contractual Liability

This line of insurance coverage shall be endorsed:

« Naming SAWS and the City as an Additional Insured; and

- To provide a Waiver of Subrogation in favor of SAWS and the City.
- d. **Commercial/Business Automobile Liability (AL)** insurance that will protect the CONTRACTOR, SAWS and the City from claims for damages arising out of the maintenance, operation, or use of any owned, non-owned or hired vehicles. Minimum limits of liability for bodily injury and property damage **combined** shall be not less than \$1,000,000.00 per each occurrence.

This line of insurance coverage shall be endorsed:

- Naming SAWS and the City as an Additional Insured; and
- To provide a **Waiver of Subrogation** in favor of SAWS and the City.



SAWS Contractor / Plumber Insurance Registration

- e. Umbrella **Liability (UL)** insurance in the amount of \$2,000,000.00. This policy shall be of an "Occurrence" type and the limit of liability shall be concurrent with (following form) and in excess of the EL, CGL, and AL insurance coverage as described in paragraphs 1.b., 1.c., and 1.d. above.
 - f. Either **Owner and Contractor Protective Liability** Insurance policy which insures SAWS and the City and their agents and employees with the same coverage specified in paragraph 1.c. above by the CGL policy specified in paragraph 1.c. above includes **Endorsement CG2503** – per project general aggregate limit applies.
2. CONTRACTOR shall require all Subcontractors to carry insurance coverage appropriate to their scope of work.
 3. The CONTRACTOR shall furnish a completed Certificate of Insurance, which shall be completed by an agent authorized to bind the named underwriter(s) and their company to the coverage, limits, and termination provisions shown thereon.
 4. The insurance that is required under these requirements shall be written so that SAWS and the City will be notified in writing in the event of cancellation, restrictive endorsement or non-renewal at least thirty (30) days prior to such action.
 5. CONTRACTOR shall be responsible for obtaining Certificates of Insurance from the first tier Subcontractor, and upon request furnish copies to the SAWS.
 6. Certificate of Insurance shall be on file with the System before any water, reuse, or sewer connection permit can be issued.

Certificates may be emailed to contractorinsurance@saws.org.

OR

Mailed to the following address:

Development Engineering (Counter Services)
San Antonio Water System
P.O. Box 2449
San Antonio, TX 78298

For additional assistance please call 210-233-2009



SAWS Contractor / Plumber Insurance Registration

Please note on the Certificate under the Description of Operations section (near the bottom of ACORD form) that this is for Permit Work.

7. CONTRACTOR is responsible for all deductibles under all of the insurance policies required by these specifications.
8. The stated limits of insurance required by these requirements are MINIMUM ONLY and it shall be the CONTRACTOR'S responsibility to determine what limits are adequate and the length of time this coverage shall be maintained. These minimum limits may be basic policy limits or any combination of basic limits and umbrella limits.
9. CONTRACTOR agrees that all insurance policies required by these requirements shall be with insurance companies, firms or entities that have an A.M. Best rating of A- ("A" minus) and a Financial Size Category of a "VII" or better. All insurance policies shall be of an "Occurrence" type.

10. **Survival**

Any and all representations, conditions and warranties made by CONTRACTOR under this Contract including, without limitation, the provisions of Sections 1.b., 1.c. and 1.d. of these Insurance Requirements are of the essence of this Contract and shall survive the execution and delivery of it, and all statements contained in any document required by SAWS whether delivered at the time of the execution, or at a later date, shall constitute representations and warranties hereunder.