

MINUTES
MEETING OF THE SAN ANTONIO WATER SYSTEM
CAPITAL IMPROVEMENTS ADVISORY COMMITTEE
Friday, April 30, 2010
8:30 A.M.

SAN ANTONIO WATER SYSTEM
CUSTOMER CENTER BUILDING
ROOM 137
2800 U.S. Hwy. 281 NORTH

1. Meeting called to order.

The regular meeting of the Capital Improvements Advisory Committee (CIAC) was held at 8:30 on Friday, April 30, 2010. Since the CIAC currently has no chair or vice-chair the meeting was called to order by Dwayne Rathburn, Manager of Program Planning, San Antonio Water System.

Committee Members Present:

Felix Alvarez, District 1
Michael Martinez, District 5
Michael Hogan, District 6
Robert Hahn, District 7
Mark Johnson, District 8
Keith Pyron, District 9
Dan Kossl, District 10

Committee Members Not Present:

Susan Wright, District 2
Jose Limon, District 3
Dixie Watkins III, Mayor & ETJ

SAWS Staff Members Present:

Kelley Neumann, Sr. Vice President of Strategic Resources
Stephanie Bocanegra, Chief of Staff
Sam Mills, Director, Infrastructure Planning Dept
Dan Crowley, Director of Financial Planning
Kat Price, Manager, Engineering
Dwayne Rathburn, Manager, Program Planning
Mark Schnur, Planner
Keith Martin, Corporate Counsel, Legal Dept.
Lou Lendman, Forecasting Stats Analysis, Financial Planning
Lance Freeman, Planner, GIS Mapping
Felipe Martinez, Planner

Other Representatives Present:

Amber Briggs, CCMA

2. Introductions:

Committee members and all others in attendance introduced themselves and their role or interest in the meetings. Dwayne Rathburn reviewed the agenda with the committee and explained that SAWS had contracted with Red Oak Consulting to assist with the calculation of the updated impact fees.

3. Briefing on Chapter 395 of the Local Government Code and the role of the CIAC

Keith Martin gave a briefing on the Chapter 395 of the Local Government Code and the role of the CIAC, and provided copies of the presentation. The committee discussed the presentation and asked questions for clarification. The committee serves in an advisory role to the City Council and presents findings and recommendations to the council and SAWS Board. The discussion also included semi-annual meetings of the CIAC to review the status of impact fee related projects. Staff explained that there had been two attempts to hold status meetings but a quorum did not attend. The previous chairman moved from the state and the vice-chair was replaced on the committee. A briefing scheduled later in this meeting will provide an update on the status of impact fees collected and spent. Semi-annual meetings can be scheduled after the completion of this five year update.

4. Discussion and possible action concerning the positions of Chairperson and Vice-Chair of the Capital Improvements Advisory Committee

The committee discussed the vacant positions for committee chair and vice-chair and agreed to postpone the selection of those positions until more members could be in attendance.

5. Discussion and consideration of dates and times for future CIAC meetings

The committee discussed options for preferred times and days for future meetings. Wednesdays and Thursdays were the most convenient days and Thursday was suggested as the preferred day. Mornings at 8:30 was the preferred time.

The committee discussed a proposed date for the next meeting. It was agreed to meet in about three weeks. There was a conflict for a meeting on Thursday, May 20 and also for Wednesday, May 19. It was agreed to poll the members to determine which date was best. Staff will send a notice out later indicating the preferred day.

The next meeting will include a briefing on the SAWS 50 Year Water Supply Plan and the SAWS Conservation Program.

6. Briefing concerning the status of impact fees collected and impact fees spent

Mark Schnur gave a presentation on impact fees collected, committed and spent since June 2006. Each type of impact fee was separated into the amounts collected and spent and shown graphically. The committee discussed the presentation and asked questions for clarification.

7. Adjournment.

The meeting was adjourned at 10:15.

APPROVAL:

CIAC Chairman