



Information Update Form

SAWS Human Resources needs your help in updating your contact information! To keep you updated on new benefits material and other important retiree information, we want to make sure we have your most updated contact information on file. Please fill out and return this form to us. You can also scan this page and email it to benefitsinquiries@saws.org. If you have any questions, feel free to contact SAWS Human Resources at 210-233-2025.

Retiree's Name: _____ Last 4 digits of SSN: _____

Home Phone: _____ Cell Phone: _____

E-mail: _____

Physical Address

Street: _____

City: _____ State: _____ County: _____ Zip: _____

Mailing Address (If different from Physical Address)

Street: _____

City: _____ State: _____ County: _____ Zip: _____

Alternative Contact Information

Name: _____ Relationship to Retiree: _____

Home Phone: _____ Cell Phone: _____

Retiree's Signature: _____ Date: _____