



San Antonio Water System

PROJECT CONSTRUCTION PROGRAM

REQUEST FOR PROPOSAL

No: _____

DATE: _____

CONTRACTOR: _____

PROJECT: _____

JOB NO.: _____

THE FOLLOWING MODIFICATION TO THE CONTRACT HAS BEEN IDENTIFIED. PURSUANT TO THE GENERAL CONDITIONS, PLEASE PROVIDE A QUOTATION FOR THE ALTERATION DESCRIBED IN ITEM 1. THE QUOTATION SHOULD INCLUDE AN ITEMIZED BREAKDOWN OF CONTRACTOR AND SUBCONTRACTOR COSTS, INCLUDING LABOR, MATERIALS, RENTALS, APPROVED SERVICES, OVERHEAD, AND PROFIT. THIS REQUEST SHALL NOT BE CONSIDERED AUTHORIZATION TO PROCEED WITH THE WORK HEREIN DESCRIBED.

TO BE COMPLETED BY INITIATOR OF REQUEST:

1. SCOPE OF WORK: (INCLUDE LIST OF ATTACHMENTS)

2. JUSTIFICATION FOR MODIFICATION:

3. APPROVAL OF REQUEST

DESIGN ENGINEER: _____ DATE: _____

TO BE COMPLETED BY CONTRACTOR

4. TOTAL COST OF MODIFICATION (ATTACH DETAILED BREAKDOWN) \$ _____

5. WILL A MODIFICATION TO THE CONTRACT TIME BE REQUIRED?

☐ YES ☐ NO

DURATION: _____ (CALENDAR DAYS)

6. ATTACHMENT IDENTIFICATION (LIST): _____

7. QUOTATION IN EFFECT UNTIL (DATE): _____

8. APPROVAL OF QUOTATION

CONTRACTOR: _____ DATE: _____