



COUNTER SERVICE APPLICATION

Counter Services—Infrastructure Planning— Development Engineering

Premise Address: _____
 Plat Number _____
 Plat Recordation Date: _____
 Lot _____
 Block _____
 NCB _____

ICRIP # _____
 USA # _____
 HARDSHIP # _____

CURSORY REVIEW APPLICANT

**(Cursory Review Only)*

Company: _____
 Contact Person: _____
 Mailing Address: _____ Email _____
 City, State, Zip: _____ Telephone _____

[SAWS EMPLOYEE]:

[PLAN REVIEW COMPLETION DATE]:

BILLING INFORMATION (DEVELOPER/OWNER)

**(Required)*

Company: _____
 Contact Person: _____
 Mailing Address: _____ Email _____
 City, State, Zip: _____ Telephone _____

SAWS AUTHORIZED CONTRACTOR

**(Required for Permit Release)*

Company: _____
 Contact Person: _____
 Mailing Address: _____ Email _____
 City, State, Zip: _____ Telephone _____

Construction Cost Estimate:

***This application will expire on the 45th day after the date the application is filed if the applicant fails to provide documents or other information necessary to comply with SAWS technical requirements relating to the form and content of this application

CONNECTION PERMIT - Water / Wastewater/ Recycled Water Connection Permit

	TYPE	METER SIZE	SERVICE LINE SIZE	LINE ID (SAWS USE ONLY)	CTR (SAWS USE ONLY)
<input type="checkbox"/>	1 DOMESTIC				
<input type="checkbox"/>	2 IRRIGATION				
<input type="checkbox"/>	3 FIRELINE				
<input type="checkbox"/>	4 WASTEWATER				

FOR PERMIT PLEASE INCLUDE:

- *WATERWELL/ CUSTOMER AGREEMENT
- *PLAT (If Applicable)

*ADDRESS VERIFICATION (Address Plat, COSA, CPS, Other Verification Entity)

*UTILITY SERVICE AGREEMENT (If required, will be provided by engineer)

Commercial Only
10 Engineering Plans
(5 Water/ 5 Sewer)

Residential Only
10 Block Maps
(5 Water/ 5 Sewer)

WATERWELL

I. I, the undersigned, do hereby acknowledge that a water well exists on the property which I am making application for water well service

X _____

A. If the well is determined to be substandard or abandoned, or if desire to abandon the well, I agree to obtain a Permit from the San Antonio Water System (SAWS) to plug said well in accordance with San Antonio City Code and SAWS Water Quality Procedures within 30 days after installation of the water service.

X _____

B. I do hereby submit an Application for a Variance (Form #FN009-3) to retain my water well. If approval of the variance is denied, I agree to plug the well in accordance with the San Antonio City Code and SAWS Water Quality Procedures within 30 days after installation of the water service.

X _____

II. I, the undersigned, do hereby certify that there is not a water well on the property for which I am making application for water service.

X _____

Note: Information regarding the Well Plugging and Variance procedures may be obtained by contacting the following:

Ground Water Resource Protection- 2800 U.S. Hwy 281 North- San Antonio, Texas 78212 Telephone - (210) 233-3546

CUSTOMER SERVICE AGREEMENT

I. PURPOSE: The San Antonio Water System (SAWS) is responsible for protecting the drinking water supply from contamination or pollution which could result from improper private water distribution system construction or configuration. The purpose of this service agreement is to notify each customer of the restrictions which are in place to provide this protection. SAWS enforces these restrictions to ensure the public health and welfare. Each customer must sign this agreement before SAWS will begin service. In addition, when service to an existing connection has been suspended or terminated, the water system will not re-establish service unless it has a signed copy of this agreement.

II. RESTRICTIONS: The following unacceptable practices are prohibited by State regulations:

- A. No direct connection between the public drinking water supply and a potential source of contamination permitted. Potential sources of contamination shall be isolated from the public water system by an air gap or appropriate backflow prevention device.
B. No cross-connection between the public drinking water supply and private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the installation of an air-gap or a reduced pressure-zone backflow prevention device.
C. No connection which allows water to be returned to the public drinking water supply is permitted.
D. No pipe or pipe fitting which contains more than 8.0% lead may be used for the installation or repair of plumbing at any connection which provides water for human use.
E. No solder or flux which contains more than 0.2% lead can be used for the installation or repair of plumbing at any connection which provides water for human use.

III. Service Agreement: The following are the terms of the service agreement between SAWS and

Customer PRINT

- A. SAWS will maintain a copy of this agreement as long as the customer and/or the premises are connected to the SAWS water system.
B. The Customer shall allow his property to be inspected for possible cross-connections and other potential contamination hazards. These inspections shall be conducted by SAWS or its designated agent prior to initiating new water service; when there is reason to believe that cross-connections or other potential contamination hazards exist; or after an major changes to the private water distribution facilities. The inspections shall be conducted during the SAWS normal business hours.
C. SAWS shall notify the Customer in writing of any cross-connection or other potential contamination hazard which has been identified during the initial inspection or the periodic re-inspection.
D. The Customer shall immediately remove or adequately isolate any potential cross-connections or other potential contamination hazards on his/her premises.
E. The Customer shall, at his expense, properly install, test, and maintain any backflow prevention device required by SAWS, Copies of all testing and maintenance records shall be provided to SAWS.

IV. Enforcement: If the customer fails to comply with the terms of the Customer Service Agreement, SAWS shall, at its option either terminate service or properly install, test, and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this agreement shall be billed to the Customer.

Customer SIGNATURE